

# VISA APPLICATION FORM

EMBASSY OF INDIA

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Telephone No.- 02-6409140, Fax No.- 026489638

Website- [www.indembassy.be](http://www.indembassy.be)

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(Timing :Submission of Application form :0930 hrs.-1130 hrs.Delivery of visa/passport/services:1645-1715 hrs.)

(VISA APPLICATION FORM FOR ALL APPLICANTS EXCEPT PAKISTANI AND BANGLADESHI NATIONALS)

**IMPORTANT-** Before filling this form please read General information overleaf carefully. ALL ENTRIES MUST BE IN CAPITAL LETTERS WITH BLUE OR BLACK PEN ONLY.

1. Given Name: .....Surname: .....
2. Date of Birth..... Place of Birth : ..... (City/vill).....(Country)
3. Nationality : (Present)..... (Previous) .....
- (If you are a foreigner residing in Belgium / Luxembourg, please enclose a copy of your residence proof or Identity Card or Work Permit or ID card of office / company)
4. Passport No.....Date of issue.....Place of issue.....
5. Passport issued by (Authority).....6.Any other passport being held by you.....
7. Sex : Male/Female.....8. Marital status:.....9. Profession:.....
- 10.Residential Address : (a) Present:.....
- .....(b) Permanent .....
- 11.Business/office Address : ..... Phone:.....
- 12.Telephone No. Residence : .....Mobile : .....E-mail Address:.....

- 13.Father's Name .....Present nationality.....Previous nationality.....
- 14.Mother's Name.....Present nationality.....Previous nationality.....
- 15.Name of Husband/wife..... Present nationality.....Previous nationality.....

16.Type of Visa required : **TOURIST/ BUSINESS/ STUDENT/ CONFERENCE/ JOURNALIST/ DIPLOMATIC/ OFFICIAL/ EMPLOYMENT/ TRAINING/ RESEARCH/ INTERNSHIP/ TRANSIT/ MOUNTAINEERING/ MISSIONARY WORK / TRANSFER.** (For Transit visa, copy of confirmed journey ticket should be attached. For Business visa, provide additional information in the separate form).

- 17.Purpose of visit : .....
- 18.Date and type of previous visas taken : .....
- 19.Proposed date of: Arrival in India .....Departure from India:..... Duration .....No.of Entries.....
- 20.Places to be visited in India:.....
- 21.Was your visa refused earlier?: Yes/No. If yes please give details .....
- 22.Any children included in your passport accompanying you ? : Yes / No, If yes , give details .....

23. NAME, ADDRESS & TELEPHONE NO. OF TWO REFERENCES, WHO COULD BE CONTACTED IN CASE OF NEED:

- In applicant's country: (i).....
- (ii) .....
- In India (i).....
- (ii) .....

I, hereby undertake that I shall utilize my visit to India for which visa has been granted and shall not on arrival in India obtain employment or set up business or extend my stay for any other purpose. I declare that the information given is true, accurate and complete.

Date : ..... Signature of applicant .....

(Please note that visa is valid from the date of issue. Check, if you are holding valid international passport at least six months from the date of departure from India and have sufficient blank pages in your passport for affixing visa in the passport.)

## GENERAL INFORMATION FOR VISA APPLICANTS

**IMPORTANT:** It is the responsibility of the applicant to verify details of visa stamped, while collection the passport. Finalize your travel arrangements only after you ascertain visa requirements and obtain an appropriate visa. Embassy of India reserves the right on granting & deciding type/duration of visa. Granting of visa does not confer the right of entry and is subject to the discretion of the Immigration Authorities. Cases where a fresh application is filed during the validity of an existing visa, new visa issued will automatically annul existing visa irrespective of its validity still remaining and no fee refunds are admissible. Children intending to travel to India must apply on a passport in their own names. **Duration and the Number of entries permitted will be at the discretion of the Embassy of India. All visas of one year duration or more may require a personal interview.**

**Processing of applications will take longer:** (a) If applicant is not holding local Identity Card (b) where prior clearance from concerned authority is mandatory, (c) visitors to restricted areas (d) certain cases where documents may be verified. Please note that each application is examined individually and the time taken for issuing visas may vary from case to case.

**Requirements:** Passport valid for at least 6 months from the date of departure from India, correct visa fee, two passport size photographs, supporting documents where necessary and duly filled application form. **VISA FEE SHOULD BE PAID AT THE COUNTER IN CASH. CREDIT CARDS AND PERSONAL CHEQUES ARE NOT ACCEPTED.**

### **VISA FEE AND OTHER DETAILS**

<b>Tourist Visa</b>	<b>Euro 50.00</b> (up to 6 months), <b>Euro 80.00</b> (up to 1 year) & <b>Euro 160.00</b> (for more than 1 year) – for the purpose of holiday/visiting relatives. Visas of one year duration or more may require a personal interview.
<b>Business Visa</b>	<b>Euro 94.00</b> (up to 6 months), <b>Euro 141.00</b> (up to 1 year), <b>Euro 235.00</b> (for more than 1 year and upto 5 years). Applicant needs to appear for personal interview. <b>A letter explaining the nature of business and duration of stay from Belgium. Company and letter of invitation from an Indian Company is necessary. Please provide additional information.</b>
<b>Conference Visa</b>	<b>Euro 94.00</b> valid for 3 months, Single Entry. Letter of invitation from organizer should be submitted. Clearance is required from Government of India in certain cases.
<b>Transit Visa</b>	<b>Euro 24.00</b> (Single/Double Entry) for five days stay each side when traveling to a third country for which <b>confirmed onward journey air ticket is to be produced.</b>
<b>Entry visa</b>	<b>Euro 94.00</b> upto six months; <b>Euro 41.00</b> upto fourteen days; and <b>Euro 235.00</b> for a period from one to five years. Entry visa is applicable only to NRIs, family members of Indian / NRIs, family members of foreigners going on employment visa, and approved voluntary organizations.
<b>Student Visa</b>	<b>Euro 89.00</b> Letter of admission from recognized educational institution with duration of the course is required.
<b>Journalist Visa</b>	<b>Euro 94.00</b> , valid for 3 months, Single Entry. Letter from employer should be submitted where applicable including copy of Press Accreditation Card. In certain cases, issuance of Journalist visa may take longer time depending upon the receipt of clearance from Government of India.
<b>Employment Visa</b>	<b>Euro 94.00</b> (up to 6 months) <b>Euro 141.00</b> (up to 1 year).

	An employment contract signed by both the parties should be submitted. For issue of visa to spouse copy of marriage certificate is required to be produced. Visas of one year duration or more may require a personal interview.
<b>Transfer of Visa</b>	<b>Euro 6.00.</b> For transfer of visa from an expired passport to a new passport. Both expired and new passports must be submitted in original.
At present no <b>Visa Fee</b> is charged for the nationals of Argentina, Afghanistan, Bangladesh, Jamaica. Democratic Peoples Republic of Korea, Mauritius, Mongolia, Maldives, South Africa and Uruguay (Please note that applicable <b>Additional Fee</b> will still be payable)	

**ADDITIONAL FEE is charged in addition to applicable visa fee as given below:**

**Euro 25.00** – Applicants holding US Passports.

**Euro 43.00** – Applications submitted beyond Visa Counter hours, on emergency grounds only. Adequate evidence about the nature of emergency is required to be shown.

**Euro 32.00** – Non Belgium/Luxembourg passport holders. Proof of stay of at least one year required to be produced for exemption. Applicants also need to pay reference charges for any enquiries to be done in certain cases.

**NOTE: Persons of Indian origin holding five year multiple-entry visas are required to register with Foreigners Regional Registration Office/Foreign Registration Officer (FRRO/FRO) within 14 days of first arrival, only if they intend to stay continuously for more than 6 months. Registration is required only during the first visit after the visa is issued. Children below the age of 16 are exempt from the requirement of registration. All other visitors to India, including those of Indian origin holding any other category of visa valid for more than 6 months should register with the FRRO within 14 days of first arrival, if they intend to stay continuously for more than six months.**

Nationals of Japan and Sri Lanka should contact Embassy of India for details of fees applicable.

**ADDITIONAL FORMS:** Additional forms are required to be filled in by applicants traveling to restricted areas. Separate forms are required to be filled by Pakistani and Bangladeshi nationals.

**VALIDITY OF VISA:** Visa is valid for the given period from the date of issue. Applicants should meet consular officer if they want visa to start from any specific date of any specific requirement.

**NO APPLICATIONS WILL BE ACCEPTED BY POST.**

For further details and information visit at [www.indembassy.be](http://www.indembassy.be)

**Embassy of India  
Brussels**

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**Additional Information for Business Visa**

Name of Applicant \_\_\_\_\_

Name of Company \_\_\_\_\_

Full Address \_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Email \_\_\_\_\_

**SIZE OF COMPANY EMPLOYEES**

Under 20     20-100     100-500     500-2500     2 500 +

**Company dealing with (Please tick)**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Agriculture & allied products | <input type="checkbox"/> Automobile                    | <input type="checkbox"/> Carpets           |
| <input type="checkbox"/> Chemicals & Related           | <input type="checkbox"/> Electronics/Computers         | <input type="checkbox"/> Engineering goods |
| <input type="checkbox"/> Gemstones & Jewellery         | <input type="checkbox"/> Handicrafts & Giftware        | <input type="checkbox"/> Herbal/Natural    |
| <input type="checkbox"/> Leather                       | <input type="checkbox"/> Marine Products               | <input type="checkbox"/> Ores & Mineral    |
| <input type="checkbox"/> Petroleum Products            | <input type="checkbox"/> Pharmaceuticals/Drugs         | <input type="checkbox"/> Software          |
| <input type="checkbox"/> Stone(Rough & processed)      | <input type="checkbox"/> Textiles/Garments/Furnishings |  |
| <input type="checkbox"/> Others                        |  |  |

Please specify \_\_\_\_\_  
\_\_\_\_\_

Indian companies you are meeting (Name &Address) \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_